

**IDAHO BOARD OF CHIROPRACTIC PHYSICIANS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/18/2011**

**BOARD MEMBERS PRESENT:** Geffery D. Anderson, D.C. - Chair  
Glady Schroeder  
Larry D. Nelson, D.C.  
Mary Jo White, D.C.  
James Hollingsworth, D.C.

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Jean Uranga, Board Prosecutor  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 12:00 PM MDT by Geffery D. Anderson, D.C.

**NEW BOARD MEMBERS**

Dr. Anderson welcomed the new Board members.

**APPROVAL OF MINUTES**

The Board reviewed the July 26, 2011 Board meeting minutes. It was moved by Dr. White to approve the minutes. Seconded by Ms. Schroeder, motion carried.

The Board reviewed the September 8, 2011 Board meeting minutes. It was moved by Dr. White to approve the minutes. Seconded by Ms. Schroeder, motion carried.

**FINANCIAL REPORT**

Ms. Hall presented the financial report, which shows a balance of \$114,646.37 as of September 30, 2011.

**CONTRACT RENEWAL**

Ms. Hall presented the Fiscal Year 2012 Contract Renewal. It was moved by Dr. Nelson that the Board approve the Fiscal Year 2012 Contract Renewal and authorize the Chair to sign on behalf of the Board. Seconded by Dr. White, motion carried.

## **STIPULATION AND CONSENT ORDER**

Ms. Uranga presented a Stipulation and Consent Order for case CHI-2011-3. It was moved by Dr. Hollingsworth that the Board approve the Stipulation and Consent Order for case CHI-2011-3 and note in the minutes the Board recommends that if the license is reinstated in the future the Board require copies of continuing education documentation at the time of renewal and upon renewal thereafter for a period of time. Seconded by Dr. Nelson, motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel presented the investigative report.

### **For Board Determination:**

I-CHI-2011-6 – It was moved by Dr. White to authorize closure on case I-CHI-2011-6. Seconded by Dr. Hollingsworth, motion carried.

I-CHI-2012-2 – It was moved by Dr. Nelson to authorize closure on case I-CHI-2012-2 and to send a warning letter. Seconded by Dr. White, motion carried.

## **COLLECTION AGENCY**

Ms. Peel discussed with the Board the process of sending past due disciplinary account cases to the Collection Agency. It was moved by Dr. Nelson to grant the Bureau the authority to allow the collections agency to negotiate settlement of a collections case to a minimum amount, and any potential settlement less than that amount of the original debt would be brought to the Board for review. Seconded by Ms. Schroeder, motion carried.

## **ELECTION OF PEER REVIEW CHAIR**

It was moved by Dr. Nelson to nominate Dr. Hollingsworth as the new Peer Review Chair. Seconded by Ms. Schroeder, motion carried.

## **CORRESPONDENCE**

The Board reviewed a letter from Cindy Mosher on the Board's position regarding ozone injections by chiropractors. It was moved by Dr. Hollingsworth that the Bureau send a letter stating that the Board does not take a formal position on ozone injections and the Board's Statutes and Rules speak for themselves. Seconded by Dr. Nelson, motion carried.

The Board reviewed a letter from Lorelei Sturkie of Guardian College, LLC seeking guidance in developing a Chiropractic Assistant training program. It was

moved by Dr. Hollingsworth that the Board contact the surrounding states for information on Chiropractic Assistant training programs and send the information with a letter to Ms. Sturkie and that she should also contact the National Board of Chiropractic Examiners for information. Seconded by Ms. Schroeder. The motion was modified by Dr. Hollingsworth to appoint Dr. White to research this information from the surrounding states and bring a report back to the next Board meeting. Seconded by Dr. Nelson, motion carried.

### **CONTINUING EDUCATION COURSE**

The Board reviewed a continuing education course titled "Right in Your Back Yard" from Mary Witcraft for 12 hours. It was moved by Dr. White that the Board approve the continuing course "Right in Your Back Yard" from Mary Witcraft for 12 hours. Seconded by Ms. Schroeder, motion carried.

### **NEXT MEETING**

The Board scheduled its next Board conference call meeting for January 31, 2012 at 12:00 p.m. MST.

### **ADJOURNMENT**

It was moved by Dr. White that the Board meeting adjourn at 1:20 P.M. MDT.

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Geffery D. Anderson, D.C., Chair

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Glady Schroeder

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Larry D. Nelson, D.C.

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Mary Jo White, D.C.

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James E. Hollingsworth, D.C.

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Tana Cory, Bureau Chief